



November 19, 2009

Dear Child and Youth Program Provider:

What children and youth do during out-of-school hours has an enormous impact on their development and on our community as a whole. United Way's UpStart is working with Rocky View Schools in a partnership aimed at increasing access to recreation for children and youth in our communities.

UpStart recently received funding from the provincial government to establish a two-year pilot project that will make it more affordable for groups that offer recreational activities for children and youth to rent school facilities during weekday evenings, from 6 pm to 10 pm.

We know that you offer great programs and this may be an opportunity for your group to access school facilities. In this package you will find information on the application process and the Rental Subsidy Application form.

If you have any questions, please contact me at 403-945-4069 or send an email to [ngoodman@rockyview.ab.ca](mailto:ngoodman@rockyview.ab.ca).

Recreation is a great way to make a difference in the lives of children and youth. We hope you can play a part.

Sincerely,

Nikki Goodman  
RVS Project Coordinator  
Education Centre  
2651 Chinook Winds Drive SW  
Airdrie, AB T4B 0B4

<http://www.upstartchampions.ca/>



## Questions and Answers

### 1. What Is The Goal Of This Program?

This program connects service providers with affordable facilities, to give children and youth ‘things to do’ and ‘places to go’ during weekday evenings.

The outcomes of this project include an increase in opportunities for children and youth to participate in recreational programs which will in turn improve overall health, learning and self-esteem, and increase exposure to positive role models.

### 2. Who Can Apply?

Non-profit organizations and community groups that meet the following criteria can apply:

- The program increases the supply of recreational (physical activity, drama, dance, art, music) activities available to children and youth by offering a new program or by enhancing an existing program.
- The program has appropriate adult supervision consistent with the activity.
- The program helps children and youth develop skills and confidence.
- The program responds to the needs and interests of children living in the community.
- The service provider identifies participants willing to take part in a survey or interview to evaluate the results of the program.
- The service provider meets the Rocky View School terms and conditions of use, including insurance and deadlines for cancellations.

### 3. Which Schools Are Available?

Most of the 33 Rocky View Schools in communities throughout RVS’s district can potentially be available to participate in this pilot project.



#### **4. Which Times Are Available?**

RVS facilities are available all weekday evenings, from 6:00 pm to 10:00 pm. Exceptions to these times will be considered.

Please note, 'School Use' has priority – refer to attachment A, RVS policy for Community Use of School Facilities, for additional information. All bookings will be coordinated through existing Community Coordinators to determine and secure school space.

#### **5. How Much Does It Cost To Rent School Facilities?**

Please refer to attachment A, RVS policy for Community Use of Schools.

#### **6. When Is The Deadline For Application?**

While applications are accepted on an ongoing basis, please submit your forms as soon as possible to book your space requirements, when confirmed.

#### **7. What Is the Mailing Address?**

Nikki Goodman  
RVS Project Coordinator  
Education Centre  
2651 Chinook Winds Drive SW  
Airdrie, AB T4B 0B4



**Child and Youth Programming Facility Rental Subsidy Application**  
**Non-profit child and youth program providers**

**Organization Information**

**Name of**

**Organization:** \_\_\_\_\_

**Name of**

**Program:** \_\_\_\_\_

**Contact Information**

**Name:** \_\_\_\_\_ **Position:** \_\_\_\_\_

**Address:**  
\_\_\_\_\_

**Street Address**

**Apartment/Unit #**

**City**

**Province**

**Postal Code**

**Phone:** (\_\_\_\_) \_\_\_\_\_

**E-mail:** \_\_\_\_\_

(\_\_\_\_) \_\_\_\_\_

**Website:** \_\_\_\_\_

**Program Information**

**Program Description (please include the activity & desired outcome).**

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**The target population for this program is (age, grade, gender, ability, etc):**

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**Program will run \_\_\_\_ day(s) a week for \_\_\_\_ weeks, with an anticipated start date of: \_\_\_\_\_**

**The adult to participant ratio will be: -**

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**What obstacles (if any) are currently preventing you from offering your community program?**

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**Do you have a preferred school in the community? What type of room/space is required? (ie: meeting room, gymnasium, etc.) \_\_\_\_\_**

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**Will you receive any other funding, grants or subsidy for your community program? Please describe.**

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**Are you open to using other schools in the local community for this program? YES / NO**

**Certain activities are excluded from RVS facilities and school equipment is not available for rental or use by community programs – please refer to RVS policy on Community Use of Schools – attachment B.**

**Is this a new program?**

YES  NO

**If NO, where was it previously held?**

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## Pilot Requirements

Are you willing to provide monthly and/or event based statistical data regarding program participation?  
[Note – individual personal data will not be collected].

How will your program be impacted by this cost reduction?

If you did not receive this facility cost reduction, would you still be able to provide this program?

## Application Procedure

Submit this completed form to:

Nikki Goodman  
Project Coordinator  
RVS Education Centre  
2651 Chinook Winds Drive SW  
Airdrie, AB T4B 0B4

Email: [ngoodman@rockyview.ab.ca](mailto:ngoodman@rockyview.ab.ca)

Phone: 403-945-4069

Fax: 403-945-4108

You will be contacted upon the receipt of this application to confirm details.

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*This pilot project is collaboration between Upstart of the United Way of Calgary and Area, and Rocky View Schools.*